



Town of Merrimack, New Hampshire

6 Baboosic Lake Rd · Merrimack, NH 03054 · www.merrimacknh.gov

July 17, 2015

REQUEST FOR PROPOSAL IRRIGATION SYSTEM AT POLICE STATION

Proposals will be received by the Town of Merrimack until 2:00PM on Thursday, August 6, 2015 to install an irrigation system at the Police Station with the following specifications and conditions.

Time and effort spent for bid preparation is the responsibility of the bidder. The act of submitting a bid is considered to be full acknowledgement that the bidder has inspected the sites and is familiar with the conditions. A mandatory walk through is scheduled for Thursday, July 30, 2015 at 10:00am.

The irrigation system shall be a complete and fully automatic underground sprinkler system and work shall include:

- Full installation
- Shall have a digital controller
- All hardware needed to complete job
- All work shall be performed to state and local codes.
- Start up and testing of operation upon completion.

The proposal shall exclude state and federal taxes not applicable to municipalities. The bid price shall be quoted F.O.B. Town of Merrimack, Police Department, 31 Baboosic Lake Rd, Merrimack, NH and shall include all labor and materials that are required for a complete installation, including removal of related debris.

The contractor will be required to provide an insurance certificate confirming the following insurance coverage: worker's compensation insurance as required by the State of New Hampshire; broad-form comprehensive general liability insurance in an amount no less than \$1,000,000 combined single limit per occurrence; and motor vehicle insurance to include bodily injury, property damage, uninsured motorist, and employer's non-ownership coverage in an amount no less than \$1,000,000 combined single limit per occurrence. The Town of Merrimack shall be named as an additional insured on all policies.

The contractor must also agree in writing to indemnify the Town of Merrimack from any and all liability, loss or damage, including but not limited to bodily injury, illness, death, or property damage, which the Town becomes legally obligated to pay as a result of claims, demands, costs, or judgment against the Town arising out of the contractor's actions or omissions relating to this project.

The Town's evaluation of the bidder's experience and reputation will include discussions with current users. Therefore, bidders shall identify on the Bid Form three customers for whom comparable repairs have been completed within the last five years.

The Town reserves the right to reject any or all bids, to waive irregularities in the bids, and to accept the bid which best serves the interest of the Town.

Two copies of the proposal must be sealed and marked "Proposal on Irrigation System – Police Station" and be delivered to the Town of Merrimack Finance Department, 6 Baboosic Lake Rd, Merrimack, NH 03054 by the time specified above when they will be read aloud.

It is the bidder's responsibility to confirm the bid is received by the Finance Department by the date and time specified.

The Town of Merrimack's Purchasing Policy is available on the Town's website: <http://www.merrimacknh.gov/finance-department/pages/bid-opportunities>; a copy may be obtained by contacting the Purchasing Agent.

For additional information call Xenia Simpson, Purchasing Agent, at xsimpson@merrimacknh.gov or (603) 424-7075



TOWN OF MERRIMACK, NEW HAMPSHIRE

FINANCE DEPARTMENT
6 Baboosic Lake Road
Merrimack, NH 03054

Tel: 603-424-7075
Fax: 603-424-0516

Bid on Irrigation System for Police Station Bid Form

Due by 2:00PM on Thursday, August 6, 2015

Irrigation System Installation at Police Station

According to the Town's Bid specifications \$_____

Work shall be completed within _____ days of receipt of related purchase order.

A detailed proposal including a supply list is included with this bid yes____ no____

The above bid is provided in accordance with the Town's bid invitation dated July 17, 2015, except as indicated below:

Bidder:_____

Street Address:_____

City, State, Zip Code: _____

Phone No:_____ Fax No: _____

Authorized Signature:_____

Printed Name: _____ Date:_____

E-Mail:_____

Bidder: _____

List of References:

Project: _____

Company Name: _____

Street Address: _____

City, State, Zip Code: _____

Phone No: _____

Contact: _____

Project: _____

Company Name: _____

Street Address: _____

City, State, Zip Code: _____

Phone No: _____

Contact: _____

Project: _____

Company Name: _____

Street Address: _____

City, State, Zip Code: _____

Phone No: _____

Contact: _____